



Intra-governmental Order Completion Report

Intra-Governmental Order Buyer # _____

BLM Seller Account - State __ Activity__ Project #__

To be certified by the Program Office...

All requested goods or services have been provided to the Buyer as of (date) __/__/____.

All costs incurred have been recorded to the project account, including all payroll, vehicle, credit card, and procurement charges.

Final project amount \$ _____.

Any additional charges to this project will be incurred by the program office.

BLM project manager name _____

Phone number _____

Please forward electronically to the budget representative.

To be certified by the Budget Office...

There are no outstanding obligations or commitments on this project.

All collections for this project are posted on the CALT table.

Final billed amount \$ _____.

Budget will be requested to provide cost coding if additional costs are incurred after notification to the Buying agency.

BLM budget representative name _____

Phone number _____

After completion of this form provide a copy to the buyer, and forward electronically to BC612Projects@blm.gov.

A modification to the IGO will be required by the Buyer to reduce any unused authority.